

# REQUIRED DOCUMENTATION

## For the Lead-Based Paint Enrollment Survey

The Clean Classrooms for Carolina Kids™ lead-based paint section may require you provide documentation to our program to help us determine the next steps for your facility.

The documentation you are prompted to provide in the enrollment survey will depend on your facility's building age and prior lead-based paint inspection history.



### PRIOR INSPECTION/RISK ASSESSMENT



#### Lead-Based Paint Inspection/Risk Assessment Report

If your facility has had a lead-based paint inspection/risk assessment, the report provided to RTI should include (at minimum):

- Name and signature of NC-Certified person, certification number and firm information
- Date of the survey
- Name, address, and telephone number of the owner of the facility, and date of construction
- Summary of results listing location(s) of lead-based paint and/or lead-based paint hazards and what recommendations are provided
- Drawing if applicable
- Results for paint chip, dust wipe and soil sampling
- Listing sample locations, testing method(s) and sampling procedure(s)
- XRF device, model, serial number and calibration/quality control records, if applicable
- Name and telephone number of the laboratory recognized by National Lead Laboratory Accreditation Program (NLLAP) for paint chip, dust wipe and soil sampling



#### Mitigation/Abatement Records

If you indicate that your facility conducted mitigation/abatement to address lead-based paint hazards within the last three years, you will also be asked to provide these documents to RTI.

### BUILDING AGE EXEMPTION



#### Lead-Based Paint-Free Attestation for New Facilities/Buildings

If a responsible individual can attest that all or some building(s) in your facility were built after 1978 and that no lead-based paint was used in those building(s):

- A fillable PDF and Word document will be available for download on the page
- Download, complete, and upload the signed lead-based paint-free attestation

**Lead-Based Paint-Free Attestation for New Facilities**

I, \_\_\_\_\_ (first and last name), \_\_\_\_\_ (title) of \_\_\_\_\_ (district or facility name) hereby attest that all buildings at each of the facilities listed below were built after February 28, 1978 and no lead-based paint was used in any of the buildings. I further certify that I am the responsible individual for the facilities listed below, defined in 10A NCAC 41C .1001 as the superintendent of a public school operated by a local school administrative unit, as defined in G.S. 115C-5(6), or the superintendent's designee(s); the governing body of any charter school or school operated under Article 7A or Article 9C of G.S.115C or that body's designee(s); or the operator of a licensed child care facility or the operator's designee(s), as applicable.

| Facility ID | Facility Name | Year Built* |
|-------------|---------------|-------------|
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\*Please enter the year the oldest building was built, if the facility has multiple buildings

I attest that the foregoing information is true and accurate to the best of my knowledge.

\_\_\_\_\_ (print name) \_\_\_\_\_ (sign name)

\_\_\_\_\_ (email) \_\_\_\_\_ (date)

## PROPERTY TAX RECORD – ALL CHILD CARE FACILITIES



### Property Tax Record

All child care facilities will be asked to provide a property tax record. A link to your county's tax record map where you can search for your address will be provided.

The property tax record must clearly display:

- The address
- The year your facility was built

If you have trouble finding your property tax document, you can request assistance from our staff. Please note that this will cause a delay in the process and may require additional communication.

### Need Help?

If you don't have a property tax record available, please use the following link to your county's tax record map and search for your address: [Link](#)

**Instructions:** Search by address, then click the Parcel number. Then click Print Property Info.

You can also call your county tax office for more information.

#### Do you need help finding your property tax document?

If you are having trouble finding your property tax document you may select yes to continue without uploading it. Please note that this will cause a delay in the process and may require additional communication

Yes

### ADDITIONAL PROGRAM RESOURCES

[Clean Classrooms for Carolina Kids: Lead-Based Paint Resources](#)

[Clean Classrooms for Carolina Kids: Instructions for Submitting Documentation](#)

### ADDITIONAL STATE RESOURCES

North Carolina Lead-Based Paint Regulations:

[40 CFR 745.223](#),  
[10A NCAC 41C .0800 and .0900](#)  
[10A NCAC 41C.1002-.1007](#)

[Lead-Based Paint and Asbestos Mitigation Reimbursement Resources](#)

### QUESTIONS?



F.A.Qs

[bit.ly/3CK-faq](http://bit.ly/3CK-faq)



Contact Us

[bit.ly/3CK-contact](http://bit.ly/3CK-contact)



Call/Text

1-855-997-2864



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