

LEAD IN WATER ENROLLMENT SURVEY- CHILD CARE FACILITIES

The Clean Classrooms for Carolina Kids program helps fulfill North Carolina requirements for public schools and child care facilities related to lead in water, lead-based paint, and asbestos. The goal is to identify and eliminate exposure to lead and asbestos hazards where North Carolina children learn and play.

This reference document provides information on who should complete the enrollment survey and what is included in the enrollment survey, as well as a full copy of the questions that your facility can expect to answer in the enrollment survey.

Who should complete the enrollment survey?

Your facility should designate a primary contact to complete the survey and be the main point of contact for the lead in water section of the program. Additional individuals can help to complete the enrollment survey, if needed. To access the enrollment survey, you will need to complete the lead in water section training.

Primary Contact

The primary contact should be familiar with your facility's layout, taps, and water usage patterns. Additionally, the primary contact should be available to collect and ship water samples.

What is included in the enrollment survey?

The enrollment survey includes seven different sections:

1. [Welcome](#)
2. [Building Information](#)
3. [Sample Collection](#)
4. [Drinking Water Supply](#)
5. [Student Demographics](#)
6. [Water Filters](#)
7. [Finalize](#)

Welcome

You will be led through a series of questions for us to help build your mail-out test kit. Questions related to your center type, water consumption, and building information will be used to generate a sampling document called a “chain-of-custody” that will have each location to collect a water sample. We will also ask you questions related to socioeconomic and demographic information for your students to prioritize testing for centers that are in greater need of financial support.

Click the **Next** button to begin.



Your progress through the enrollment survey is autosaved. You can sign out and come back to complete your enrollment survey at any time.

Building Information

1. Overview

In this section, we will collect general information about your child care center, details about your building, and a list of your classrooms.

Click the **Next** button to continue.

2. Center Information

1. Select the type of licensed child care facility you operate:

- Licensed center that is not a franchise and is not home operated
- Licensed center that is a franchise and is not home operated
- Licensed center that is home-based
- Licensed center that is a Head Start program
- Licensed center that is a Head Start Pre-Kindergarten at an Elementary School
- Licensed center that is a school-based Pre-K program
- Other licensed center at a school including licensed Afterschool Programs
- Head Start Other

2. **What year did the center begin operating in this building?** [Free-text]
3. **What year was the building built?**
If there is more than one building, use the age of the oldest building to answer.
 - [Free-text]
 - I don't know when the building was builtIf "I don't know when the building was built," **Do you think the building was built:**
 - Earlier than 1988?
 - Between 1988 and 2014?
 - After 2014?
4. **Since the building was built, have changes been made to faucet or sink fixtures (e.g., during repairs or renovations)?**
 - Yes
 - No
 - Don't knowIf "Yes":
 5. **What year were changes made?** [Free-text]
 6. **Please describe changes made.** [Free-text]
7. **Is the building served by an on-site wastewater system (e.g., septic tank) or community system (e.g., sewer pipes connect to a wastewater treatment plant)?**
 - On-site wastewater system
 - Community wastewater system
 - Don't know
8. **When was the last time your on-site wastewater system was inspected or cleaned out?**
 - Within the last year
 - In the last five years
 - Don't know
 - Other (Please describe)
9. **Does the Child Care Center own or lease the building?**
 - Own
 - LeaseIf "Lease":
 10. **Who owns the building? (Name of Person or Company)** [Free-text]
 11. **Enter the building owner's address:** [Free-text]
 12. **Enter the building owner's phone number:** [Free-text]
 13. **Enter the building owner's email address:** [Free-text]

Please provide the names of all classrooms in your child care center. We will ask follow up questions about each room to construct your test kit and protocol, so be sure to use unique, descriptive names that you will be able to refer back to when collecting samples.

Only classrooms should be added here – other rooms (such as kitchens, gyms, and outside) will be covered at a later step.

Please list rooms in order by children's age – the room(s) with the youngest children should be listed first.

Select **Add room** to add additional rooms. Select **Remove** to remove rooms from the list.

Room Count	Room Name	Room Nickname
1	[Free-text]	[Free-text]

Sample Collection

1. Overview

Before enrolling, please follow this guidance for ONLY designating taps used for consumption (drinking or cooking) at <https://bit.ly/3CK-DesignatingTaps>.

Taps that SHOULD be listed for sample collection include:

- **Kitchen or cafeteria areas:** Food preparation taps in kitchens or cafeterias, including all faucets in multi-compartment sinks, pantry faucets, pot fillers and spray hoses to fill cooking pots;
- **In classrooms:** bubblers and food preparation or drinking taps that are specifically used for consumption;
- **In general:** any bottle fillers or water fountains (list each spout), and
- **For sports:** a specific locker room tap used for water coolers during athletics.
- **Optional - Plumbed in kitchen appliances** (e.g., ice makers, kettles, soup makers).

This section will walk you through the process to list the name and location of each tap.



Note that a single tap should be listed only ONCE. For example, if you list a gym water fountain in the “Hallway Water Fountain” section, do not list it again in the “Gym” section.

Taps that SHOULD NOT be listed for sample collection include:

- **Kitchen or cafeteria areas:** EXCLUDE taps used ONLY for dishwashing in public schools or larger centers that have additional dishwashing sinks; handwash taps, or appliances that are not plumbed in like coffee makers;
- **In classrooms:** EXCLUDE handwash taps or “food preparation handwash sinks”;
- **Bathrooms:** EXCLUDE bathroom sinks and shower heads;
- **In general:** EXCLUDE eye wash sinks or safety showers, laundry / mop / janitorial taps;
- **Outdoors:** EXCLUDE hose spigots or hoses.

We have signs that you can use at your facility to post the designated use for these taps.

Click the **Next** button below to continue.

2. Kitchen and/or Cafeteria

Select the **Add another tap** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all kitchen and/or cafeteria **taps that are used for drinking or cooking** are listed.

For elementary schools, please consult kitchen/cafeteria staff on how many there are before completing this section. This may include a water fountain in this student portion of the cafeteria.

Once finished, select the **Next** button below to continue.



All taps used for drinking and cooking in the kitchen and/or cafeteria should be tested (exclude handwashing sink and mop sink).

1. List all kitchen and/or cafeteria taps.

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

3. Water Fountains

Select the **Add water fountain** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all water fountains are listed.

Once finished, select the **Next** button below to continue.



All water fountains should be tested.

1. List all kitchen and/or cafeteria taps.

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

4. Gym

Select the **Add another tap** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all gym taps are listed.

Once finished, select the **Next** button below to continue.



All taps used for drinking and food prep should be tested – do not include handwash sinks.

2. List gym tap(s).

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

5. Outside

Select the **Add another tap** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all outside taps used for drinking or cooking are listed.

Once finished, select the **Next** button below to continue.



All taps used for drinking and food prep should be tested – do not include handwash sinks.

3. List outside tap(s).

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

6. [Rooms Entered in Building Information Section]

Select the **Add another tap** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all outside taps used for drinking or cooking are listed.

Once finished, select the **Next** button below to continue.



All taps used for drinking and food prep should be tested – do not include handwash sinks.

4. List classroom tap(s).

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

7. Other

Select the **Add another tap** button to add a tap to the list. Describe the location, indicate whether the tap is filtered or not, and give the tap a name. Continue until all outside taps used for drinking or cooking are listed.

Once finished, select the **Next** button below to continue.



All taps used for drinking and food prep should be tested – do not include handwash sinks.

5. List any other room tap(s).

Tap Location	Tap Name	Filtered?
[Free-text]	[Free-text]	<ul style="list-style-type: none"> ▪ Yes ▪ No

8. Review

Before submitting enrollment, please review that you only included taps used for consumption (drinking or cooking) following this guidance at <https://bit.ly/3CK-DesignatingTaps>. If you are not ready to submit the survey, you may return to any section by selecting its name. Your progress will be saved, but you will have to continue through the survey from the point at which you stopped.

Taps that SHOULD be listed for sample collection include:

- **Kitchen or cafeteria areas:** Food preparation taps in kitchens or cafeterias, including all faucets in multi-compartment sinks, pantry faucets, pot fillers and spray hoses to fill cooking pots;
- **In classrooms:** bubblers and food preparation or drinking taps that are specifically used for consumption;
- **In general:** any bottle fillers or water fountains (list each spout), and
- **For sports:** a specific locker room tap used for water coolers during athletics.
- **Optional - Plumbed in kitchen appliances** (e.g., ice makers, kettles, soup makers).

Taps that SHOULD NOT be listed for sample collection include:

- **Kitchen or cafeteria areas:** EXCLUDE taps used ONLY for dishwashing in public schools or larger centers that have additional dishwashing sinks; handwash taps, or appliances that are not plumbed in like coffee makers;
- **In classrooms:** EXCLUDE handwash taps or “food preparation handwash sinks”;
- **Bathrooms:** EXCLUDE bathroom sinks and shower heads;
- **In general:** EXCLUDE eye wash sinks or safety showers, laundry / mop / janitorial taps;
- **Outdoors:** EXCLUDE hose spigots or hoses.

DO YOU NEED TO MAKE EDITS TO YOUR SURVEY? You can go back and remove, add, or edit taps BEFORE you press submit. If you have questions, visit the flyer again or contact us before submitting your enrollment.

[List of all taps entered throughout the **Sample Collection** section.]

Select **Previous** to go back or **Continue** to go to next section.

Drinking Water Supply

1. Overview

In this section, we will collect information about where your child care center gets its water.

Click the **Next** button below to begin.

2. Water Source

1. Does your drinking water come from a public water treatment plant?

- Yes
- No

2. What is the name of the water system? [Drop-down]

You can find this on your water utility bill. Select 'Not Listed' at the bottom of the list and enter the name if yours is not found in the list. Wells will be addressed in the following question.

3. Does the center use well water?

- Yes
- No

If "Yes":

4. Do you use well water for drinking or cooking?

- Yes
- No

Student Demographics

1. Overview

In this section, we will collect information about the ages of your students, whether they are full or part-time as well as optional information that is used to identify what centers may have increased needs to help pay for testing or risk mitigation. Please list your current student population and associated demographics, even if they are reduced due to COVID-19.

Click the **Next** button to continue.



Student demographics information is used only for prioritizing sampling and providing support.

2. Student Demographics

1. How many children are enrolled full time? [Free-text]
2. How many children are enrolled part time? [Free-text]

3. [Rooms Entered in Building Information Section]

Define the age range of the children in this room. If only one age group applies, set both fields to that age group.

1. **Age group of youngest child** [Drop-down]

- 0 to 12 months
- 1 to 2 years
- 2 to 3 years
- 3 to 4 years
- 4 to 5 years
- 5 to 6 years
- 6+ years

2. **Age group of oldest child** [Drop-down]

- 0 to 12 months
- 1 to 2 years
- 2 to 3 years
- 3 to 4 years
- 4 to 5 years
- 5 to 6 years
- 6+ years



Student demographics information is used only for prioritizing sampling and providing support.

4. Student Demographics (Continued)

1. **How many children currently enrolled are receiving free or reduced lunch?** [Free-text]
2. **How many children in your program have subsidies, discounts, or scholarships for childcare?** [Free-text]
3. **About how many children enrolled in your program identify as the following race/ethnicities?** [Free-text]
 - White
 - African American
 - Hispanic or Latino
 - American Indian or Alaskan Native
 - Asian
 - Native Hawaiian or Other Pacific Islander
 - Other

Water Filters

1. Overview

In this section, we will collect information about the water filters used at your child care center for taps you designated as filtered.

Click the **Next** button below to begin.

2. Water Filters

You will be guided through the following questions for all listed taps in the **Sample Collection** section.

For the listed tap:

Room: [Listed Room]

Tap Name/Location: [Listed Tap Name/Listed Location]

1. **What type/brand of filters are used? (Please fill out to the best of your ability)** [Free-text]
2. **How often are the filters replaced?** [Free-text]
Frequency of filter replacement.
3. **Who is responsible for maintaining the filters?** [Free-text]
Title of person or group

Finalize

1. Submit Survey

Finalize and submit the enrollment survey. If you are not ready to submit, you may return to any section of the survey by selecting its name. Your progress will be saved, but you will have to continue through the survey from the point you return to.

1. Are your operations currently affected by COVID-19?

- Yes, we are closed
- Yes, we have reduced operations
- No, we are operating normally

2. A sampling kit with sampling process instructions will be created based on your responses to this enrollment survey. Do you agree that these taps are appropriately listed, that you only included taps used for consumption (e.g., drinking and cooking)? Do you agree that you will properly follow the sample collection and shipment process with only trained personnel?

- Yes
- No

Note that it is required to follow this sampling process by the State of North Carolina for results to be valid and to maintain child care center licensure.