

# Lead-Based Paint Enrollment Survey for Schools



**Clean Classrooms**<sup>TM</sup>  
For Carolina Kids



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

 North Carolina Department of  
**PUBLIC INSTRUCTION**





# Welcome



## Lead-Based Paint Enrollment Survey



Welcome

1. Overview

2. Contact Information

3. Address Information



Building Information



Student  
Demographics



Lead-Based Paint  
Questions



Document Upload



Finalize

### Welcome

The lead-based paint enrollment survey will walk you through a series of questions related to your facility and will gather information on any lead-based paint hazards in your building(s).

There are seven sections to the survey:

1. Welcome
2. Building Information
3. Student Demographics
4. Lead-Based Paint Questions
5. Renovations
6. Document Upload
7. Finalize

You must save your progress on each page. You can sign out and come back to complete your enrollment survey at any time.

**Your enrollment is not finished until you complete the survey and submit it.**

Click the **Next** button below to begin.

*Note that the asbestos and lead in water surveys are in other sections and must be completed separately.*

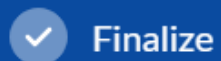
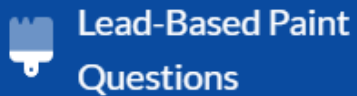
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## Lead-Based Paint Enrollment Survey






1. Overview
2. Contact Information
3. Address Information





On this page, you may add personnel to receive email updates about your facility's progress in the lead-based paint section of our program. Added personnel must attend the pre-enrollment webinar and create an account to register before they can view or edit your facility's survey in the portal. Unregistered personnel will still receive email updates when added as a contact here.


+ Add Contact


 John Doe 

 johndoe@gmail.com


 (555) 555 - 5555


 Director


 Employer Not Set


 This contact is not set up to receive notifications for this section.


Turn On Lead-Based Paint Notifications


 Jane Doe  

 janedoe@gmail.com

 (555) 555 - 5555

 Administrator

 Employer Not Set

 This contact is set up to receive notifications for this section.

Remove as Primary Contact

Turn Off Lead-Based Paint Notifications

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## Add Contact

On this page, you may add personnel to receive email updates about your facility's progress in the lead-based paint section of our program. Added personnel must attend the pre-enrollment webinar and create an account to register before they can view or edit your facility's survey in the portal. Unregistered personnel will still receive email updates when added as a contact here.

First Name

Last Name

Email

Direct Phone Number

Title



Is this person a primary contact for your facility?

The primary contact(s) will receive the call to schedule an on-site visit if one is needed for your facility.



Save Contact

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## Lead-Based Paint Enrollment Survey



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The physical addresses we have on file for your facility are listed below. It is required that your facility list at least one physical address. You may add additional addresses or modify existing addresses using the buttons below. You should not edit or delete the address designated for shipping as this will be used to send the sampling kit for the water section.



If your facility has multiple addresses, designate the main building as the physical address.

Add Facility Address

Address 1



3041 East Cornwallis Road, Durham, NC 27709

Address 2



3040 East Cornwallis Road, Durham, NC 27709

Type: Physical Address

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- 2. Contact Information
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## Add Facility Address

The physical addresses we have on file for your facility are listed below. It is required that your facility list at least one physical address. You may add additional addresses or modify existing addresses using the buttons below. You should not edit or delete the address designated for shipping as this will be used to send the sampling kit for the water section.



If your facility has multiple addresses, designate the main building as the physical address.

### Address

### Address Details

City

State

ZIP Code

### Address Types

Save Address

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# Building Information





## Lead-Based Paint Enrollment Survey



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2. Center Information

3. Buildings

4. Center Scheduling



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### Building Information

In this section, we will collect general information about your facility and details about your building(s).

Click the **Next** button below to continue.

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## Lead-Based Paint Enrollment Survey

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- 2. School Information**
- 3. Buildings
- 4. School Scheduling

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### School Information

Select the school type for your facility:

Public elementary school with pre-k or head start

What is the size of your facility?

<25,000 sq ft

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 Finalize

Please list each of the buildings and annexes at your facility. We ask the year built for each building to determine if certain lead and asbestos regulations apply. Please contact the owner of the building(s) if you are renting and do not know the year a building was built.

Add Building

Building Name	Year Built	
Building 1	2000	 
Building 2	2012	 

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4. School Scheduling



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### Add New Building

Please list each of the buildings and annexes at your facility. We ask the year built for each building to determine if certain lead and asbestos regulations apply. Please contact the owner of the building(s) if you are renting and do not know the year a building was built.



Please ensure your building name is specific to the building at your facility.

#### Building Name

#### Building Description

#### Do you know the exact year that the building was built?

If you are unsure of the year the building was built, RTI may be in contact for additional information.

Save Building

Cancel

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### Scheduling

Which best describes your facility's schedule?

Traditional - closed for an extended period over the summer in addition to standard holiday breaks

Do camps, churches, clubs, or sports use your facility when it is not used for school purposes? (Select all that apply)

Select...

- Yes - weekends
- Yes - evenings
- Yes - summer
- Yes - vacation/holiday breaks
- Yes - after school
- No

[Back to facility dashboard](#)



# Student Demographics



## Lead-Based Paint Enrollment Survey


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2. School Demographics

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### Student Demographics

In this section, we collect information on student demographic and socioeconomic information.

If we receive a large volume of requests in a short period of time, these answers will be used to help prioritize when enrollment surveys are reviewed.

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## Lead-Based Paint Enrollment Survey


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### Student Enrollment

How many students were enrolled during the latest school year?

What percentage of enrolled students are eligible for free and reduced lunch?





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2. School Demographics



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## Race and Ethnicity

What percentage of enrolled students identify as the following race and ethnicity?

White

Black

Hispanic or Latino

American Indian or Alaskan Native

Asian

Pacific Islander

Two or More

---

Total: 100%



# Facility Eligible for Full Building Age Exemption



## Lead-Based Paint Enrollment Survey

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### Lead-Based Paint Questions

In this section, we will collect information about lead-based paint in your facility, previous lead-based paint inspections or risk assessments, and concerns about lead exposure.

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You indicated that all buildings at your facility were built after 1978.

**Can a responsible individual attest that your facility was built after 1978 and that no lead-based paint was used in the building(s)?**

Responsible individual means the superintendent of a public school operated by a local school administrative unit, as defined in G.S. 115C-5(6), or the superintendent's designee(s); the governing body of any charter school or school operated under Article 7A or Article 9C of G.S. 115C or that body's designee(s), as applicable.

Select...



If you select "yes", you will be asked to sign an attestation that is provided to you in the Document Upload section. This will end the enrollment survey. RTI will review the survey to determine if your facility can be exempt from the lead-based paint assessment requirements per 10A NCAC 41C.1002-1007.


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## Lead-Based Paint Enrollment Survey

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### Document Upload

In this section, you will be instructed to upload any documents that were indicated as available for electronic upload throughout the survey.

 .pdf document type is recommended

Click the **Next** button below to continue.

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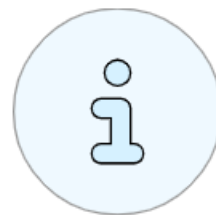
## Lead-Based Paint-Free Attestation for New Facilities

Please download, complete, and upload the signed attestation to certify that the listed facilities were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).



Remember to confirm that the document is legible and right side up.



You have not uploaded a lead-based paint-free attestation yet. Please add one below.


Add Documents


### Disclaimer

RTI provides links to [NC statutes](#) pertaining to lead-based paint to help your understanding of the lead-based paint assessment requirements specified by the statutes. However, RTI cannot provide legal advice and does not warrant that the statutes cited are the only ones that may apply to your facility. You are responsible for providing accurate information to RTI and for understanding and complying with all relevant statutes and, if necessary, obtaining appropriate legal advice.

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## Lead-Based Paint-Free Attestation for New Facilities

Please download, complete, and upload the signed attestation to certify that the listed facilities were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).



Remember to confirm that the document is legible and right side up.

### Upload Documents

To upload a file: click here or drag file and drop

File Name: Lead-Based Paint-Free Attestation.pdf

0%

What facilities are included on the signed statement?

Only this facility



Only this facility

All facilities under the same local education agency (LEA) or charter network

A subset of facilities under the same local education agency (LEA) or charter network

### Disclaimer

RTI provides links to [NC statutes](#) pertaining to lead-based paint to help your understanding of the lead-based paint assessment requirements specified by the statutes. However, RTI cannot provide legal advice and does not warrant that the statutes cited are the only ones that may apply to your facility. You are responsible for providing accurate information to RTI and for understanding and complying with all relevant statutes and, if necessary, obtaining appropriate legal advice.



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## Lead-Based Paint-Free Attestation for New Facilities

Please download, complete, and upload the signed attestation to certify that the listed facilities were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).



Remember to confirm that the document is legible and right side up.



The document was uploaded and linked to all the listed facilities below. If you need to make changes to any facilities linked to this document, you will need to delete the file and reupload the document again.

Title		
Facility_Id_16961_SIGNED_STATEMENT_ATTESTING_LBP_FREE_FACILITY_09-26-2023.pdf	View	Delete

**Facility Link:** All facilities under the same local education agency (LEA) or charter network



### Disclaimer

RTI provides links to [NC statutes](#) pertaining to lead-based paint to help your understanding of the lead-based paint assessment requirements specified by the statutes. However, RTI cannot provide legal advice and does not warrant that the statutes cited are the only ones that may apply to your facility. You are responsible for providing accurate information to RTI and for understanding and complying with all relevant statutes and, if necessary, obtaining appropriate legal advice.

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1. Overview

2. Summary

3. Complete Survey

### Finalize

In this section, we ask you to finalize your survey.

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 **Finalize**

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### Electronic Document Upload

You uploaded the following documents for your facility:

- **Lead-Based Paint-Free Attestation for New Facilities:**  
Facility\_Id\_16961\_SIGNED\_STATEMENT\_ATTESTING\_LBP\_FREE\_FACILITY\_09-26-2023.pdf

### What is next?

RTI will review your enrollment survey to determine if your facility will need a lead risk assessment to meet the requirements per 10A NCAC 41C.1002-.1007. We will contact you if we have any questions.



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  - 3. Complete Survey**

### Finalize

Finalize and submit the enrollment survey. If you are not ready to submit, you may return to any section of the survey by selecting its name. Your progress will be saved, but you will have to continue through the survey from the point at which you stopped.

You will receive an email confirmation that your enrollment survey was received within 24 hours. If you do not get an email confirmation, please ensure your enrollment survey was submitted by logging back into the portal to check that you clicked submit.

You must click the blue "submit enrollment survey" button to complete the enrollment. If you do not, your work will be saved but you will not move onto the review stage.

Thank you for completing this survey!

**I certify that to the best of my knowledge, all documents I upload are authentic and complete. RTI is not liable for my intentional misconduct or negligence.**

**I certify that the documents I upload are legible, right side up, and uploaded in full.**

Submit Enrollment Survey

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# **Facility Eligible for Partial Building Age Exemption**



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### Lead-Based Paint Questions

In this section, we will collect information about lead-based paint in your facility, previous lead-based paint inspections or risk assessments, and concerns about lead exposure.

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You indicated that some buildings at your facility were built after 1978.

**Can a responsible individual attest that the building(s) were built after 1978 and that no lead-based paint was used in the building(s)?**

Responsible individual means the superintendent of a public school operated by a local school administrative unit, as defined in G.S. 115C-5(6), or the superintendent's designee(s); the governing body of any charter school or school operated under Article 7A or Article 9C of G.S. 115C or that body's designee(s), as applicable.

Select...



If you select "yes", you will be asked to sign an attestation that is provided to you in the Document Upload section. RTI will review the attestation to determine if the building(s) can be exempt for the lead-based paint assessment requirements per 10A NCAC 41C.1002-.1007

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# Facility Had Prior Lead-Based Paint Assessment

*[But Facility NOT Eligible for Full Building Age Exemption]*



## Lead-Based Paint Enrollment Survey



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Document Upload



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**Has your facility already been assessed by a certified professional for lead-based paint?**

Do not include assessments conducted by uncertified personnel using lead test kits. The inspection or assessment must have been conducted by a certified professional.

Yes

**Was the most recent lead-based paint assessment within the past three years?**

Yes

**Does your facility have any known lead-based paint hazards that were identified by the certified professional?**

Yes

**Please describe if anything is currently being done to reduce exposure to the lead-based paint hazards.**

Example: Lead-based paint monitoring program with local health department

Save Changes

Undo Changes








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### Lead-Based Paint Assessment Details

Please provide details on your facility's most recent lead-based paint assessment. Do not include assessments conducted by uncertified personnel using lead test kits. The assessment must have been conducted by a certified professional.



No prior lead-based paint assessments have been recorded for this facility.

Add Assessment Record

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## Add Assessment Record

Date

Type

Area

Risk Assessor Name

Company

Save Assessment

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### Lead-Based Paint Assessment Details

Please provide details on your facility's most recent lead-based paint assessment. Do not include assessments conducted by uncertified personnel using lead test kits. The assessment must have been conducted by a certified professional.

Add Assessment Record

Most Recent Assessment Date	Area	Risk Assessor Name	Company	Building(s)
2023-09-02	Whole Facility	Jane Risk	ACCREDITED IN-HOUSE STAFF	N/A  

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### Lead-Based Paint Assessment

Is your facility's most recent lead-based paint inspection or risk assessment report available for electronic upload?

Yes - I can upload the document(s) electronically

Yes - I can upload the document(s) electronically

No - I cannot upload the document(s) electronically, but I can mail the document(s) to RTI

No - I cannot upload the document(s) electronically and I cannot mail the document(s) to RTI

No - I do not have the document(s)

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### Previous Mitigation/Abatement

Did your facility mitigate/abate any identified lead-based paint hazards in the last three years?

Yes

Are your facility's mitigation/abatement records available for electronic upload?

Yes - I can upload the document(s) electronically

### Planned Mitigation/Abatement

Does your facility have plans to mitigate/abate any lead-based paint hazards within the next three years?

Yes

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### Areas of Concern

Are there any areas in your facility where you are concerned about exposure to lead-based paint?

Please describe areas of concern:

Example: Peeling paint in room 101 in building A

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### Preferred Professionals



While we cannot guarantee you will be assigned your preferred company due to potential availability, we aim to connect you with your preferred company when possible.

Would you like to request specific certified lead professionals to work with your facility?

Yes

Choose the company you prefer to work with below.

Accredited In-House Staff

Write in the name of your preferred company.

Accredited In-House Staff

Would you like to be assigned to a different company if your preferred company is not currently available?

No



It may cause delays to wait for your preferred company to become available.

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 **Renovations**

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### Renovations

In this section, we will collect general information about any previous or upcoming renovations.

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### Renovations

Has your facility gone through major renovations since the most recent lead-based paint assessment was conducted?

Does your facility have any upcoming renovations planned or scheduled?

When are the renovations scheduled?

Please provide a brief description of the planned renovations.

This field is required




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### Document Upload

In this section, you will be instructed to upload any documents that were indicated as available for electronic upload throughout the survey.

 .pdf document type is recommended

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Finalize

## Lead-Based Paint-Free Attestation for New Buildings

Please download, complete, and upload the signed attestation to certify that the listed buildings were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).



Remember to confirm that the document is legible and right side up.



You have not uploaded a lead-based paint-free attestation yet. Please add one below.

Add Documents

### Disclaimer

RTI provides links to [NC statutes](#) pertaining to lead-based paint to help your understanding of the lead-based paint assessment requirements specified by the statutes. However, RTI cannot provide legal advice and does not warrant that the statutes cited are the only ones that may apply to your facility. You are responsible for providing accurate information to RTI and for understanding and complying with all relevant statutes and, if necessary, obtaining appropriate legal advice.



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## Lead-Based Paint-Free

Please download, complete, and upload your document. If lead-based paint was used in any building, you must provide a fillable PDF.

You can download a fillable PDF from the [Help](#) page.

Your document will now be uploaded and renamed using a standard format to allow for document tracking.

**Upload** **Back**

## Buildings

Verify that the listed buildings were built after 1978 and no lead-based paint was used in any building. If you have more buildings, add rows [here](#).

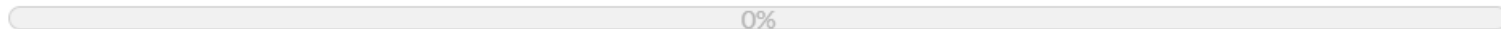


Remember to confirm that the document is legible and right side up.

## Upload Documents

To upload a file: click here or drag file and drop

File Name: Lead-Based Paint-Free Attestation.pdf



**Upload** **Close**

## Disclaimer

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### Lead-Based Paint-Free Attestation for New Buildings

Please download, complete, and upload the signed attestation to certify that the listed buildings were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).

Remember to confirm that the document is legible and right side up.

Title	
Facility_Id_16961_LEAD_PAINT_PARTIAL_BUILDING_AGE_EXEMPTION_09-26-2023.pdf	<a href="#">View</a> <a href="#">Delete</a>

### Disclaimer

RTI provides links to [NC statutes](#) pertaining to lead-based paint to help your understanding of the lead-based paint assessment requirements specified by the statutes. However, RTI cannot provide legal advice and does not warrant that the statutes cited are the only ones that may apply to your facility. You are responsible for providing accurate information to RTI and for understanding and complying with all relevant statutes and, if necessary, obtaining appropriate legal advice.

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## Lead-Based Paint Enrollment Survey

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- 3. Lead-Based Paint Report**
4. Mitigation/Abatement Records

 Finalize

### Lead-Based Paint Report

Please upload your facility's most recent lead-based paint inspection or risk assessment report.



Remember to confirm that the document is legible and right side up.










You have not uploaded any lead-based paint reports yet. Please add one below.

[Add Documents](#)

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  - 4. Mitigation/Abatement Records**
-  Finalize

### Lead-Based Paint Mitigation/Abatement Records

Please upload your facility's records of mitigation/abatement activities to address lead-based paint hazards within the last three years.

 Remember to confirm that the document is legible and right side up.



You have not uploaded any lead-based paint mitigation/abatement records yet.  
Please add one below.

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In this section, we ask you to finalize your survey.

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## Lead-Based Paint Mitigation/Abatement Records

Please upload your facility's records of mitigation/abatement activities to address lead-based paint hazards within the last three years.

 Remember to confirm that the document is legible and right side up.


To upload a file: click here or drag file and drop


Upload

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### Electronic Document Upload

You uploaded the following documents for your facility:

- **Lead-Based Paint Report:** Facility\_Id\_16961\_LEAD\_PAINT\_RISK\_ASSESSMENT\_09-26-2023.pdf
- **Lead-Based Paint Mitigation/Abatement Record:** Facility\_Id\_16961\_LEAD\_PAINT\_MITIGATION\_ABATEMENT\_RECORD\_09-26-2023.pdf
- **Lead-Based Paint-Free Attestation for New Buildings:** Facility\_Id\_16961\_LEAD\_PAINT\_PARTIAL\_BUILDING\_AGE\_EXEMPTION\_09-26-2023.pdf

### What is next?

RTI will review your enrollment survey to determine if your facility will need a lead risk assessment to meet the requirements per 10A NCAC 41C.1002-1007. We will contact you if we have any questions.



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## Lead-Based Paint Enrollment Survey



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Document Upload



**Finalize**

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**3. Complete Survey**

### Finalize

Finalize and submit the enrollment survey. If you are not ready to submit, you may return to any section of the survey by selecting its name. Your progress will be saved, but you will have to continue through the survey from the point at which you stopped.

You will receive an email confirmation that your enrollment survey was received within 24 hours. If you do not get an email confirmation, please ensure your enrollment survey was submitted by logging back into the portal to check that you clicked submit.

You must click the blue "submit enrollment survey" button to complete the enrollment. If you do not, your work will be saved but you will not move onto the review stage.

Thank you for completing this survey!

**I certify that to the best of my knowledge, all documents I upload are authentic and complete. RTI is not liable for my intentional misconduct or negligence.**

Select...



**I certify that the documents I upload are legible, right side up, and uploaded in full.**

Select...



Submit Enrollment Survey

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# Facility Had NO Prior Lead-Based Paint Assessment

*[And Facility NOT Eligible for Full Building Age Exemption]*



## Lead-Based Paint Enrollment Survey

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- 2. Partial Building Age Exemption
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- 4. Areas of Concern
- 5. Preferred Professionals

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**Has your facility already been assessed by a certified professional for lead-based paint?**

Do not include assessments conducted by uncertified personnel using lead test kits. The inspection or assessment must have been conducted by a certified professional.

No



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5. Preferred Professionals

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### Areas of Concern

Are there any areas in your facility where you are concerned about exposure to lead-based paint?

Yes

Please describe areas of concern:

Example: Peeling paint in room 101 in building A

This field is required

Save Changes

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5. Preferred Professionals



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### Preferred Professionals



While we cannot guarantee you will be assigned your preferred company due to potential availability, we aim to connect you with your preferred company when possible.

Would you like to request specific certified lead professionals to work with your facility?

Yes



Choose the company you prefer to work with below.

Accredited In-House Staff



Write in the name of your preferred company.

Accredited In-House Staff

Would you like to be assigned to a different company if your preferred company is not currently available?

No



It may cause delays to wait for your preferred company to become available.

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 **Renovations**

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### Renovations

In this section, we will collect general information about any previous or upcoming renovations.

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 **Renovations**

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**2. Renovation Information**

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### Renovations

Does your facility have any upcoming renovations planned or scheduled?

Yes

When are the renovations scheduled?

09/28/2023

Please provide a brief description of the planned renovations.

This field is required

Save Changes

Undo Changes

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### Document Upload

In this section, you will be instructed to upload any documents that were indicated as available for electronic upload throughout the survey.

 .pdf document type is recommended

Click the **Next** button below to continue.

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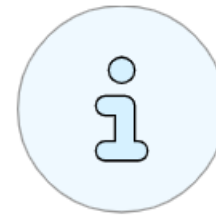
## Lead-Based Paint-Free Attestation for New Buildings

Please download, complete, and upload the signed attestation to certify that the listed buildings were built after 1978 and no lead-based paint was used in any buildings.

You can download a fillable PDF [here](#) or a word document to add more rows [here](#).



Remember to confirm that the document is legible and right side up.



You have not uploaded a lead-based paint-free attestation yet. Please add one below.

Add Documents

### Disclaimer

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1. Overview

2. Lead-Based Paint-Free Attestation for New Buildings



Finalize

## Lead-Based Paint-Free Attestation for New Buildings

Please download, complete, and upload a document that certifies that no lead-based paint was used in any building.

You can download a fillable PDF document [here](#).

Your document will now be uploaded and renamed using a standard format to allow for document tracking.

**Upload** **Back**

## Buildings

Verify that the listed buildings were built after 1978 and no lead-based paint was used in any building.

See rows [here](#).



Remember to confirm that the document is legible and right side up.

## Upload Documents

To upload a file: click here or drag file and drop

File Name: Lead-Based Paint-Free Attestation.pdf



**Upload** **Close**

## Disclaimer

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Facility_Id_16961_LEAD_PAINT_PARTIAL_BUILDING_AGE_EXEMPTION_09-26-2023_gxH4S5o.pdf	<a href="#">View</a> <a href="#">Delete</a>

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In this section, we ask you to finalize your survey.

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### Electronic Document Upload

You uploaded the following documents for your facility:

- **Lead-Based Paint-Free Attestation for New Buildings:**  
Facility\_Id\_16961\_LEAD\_PAINT\_PARTIAL\_BUILDING\_AGE\_EXEMPTION\_09-26-2023\_gxH4S5o.pdf

### What is next?



RTI will review your enrollment survey to determine if your facility will need a lead risk assessment to meet the requirements per 10A NCAC 41C.1002-.1007. We will contact you if we have any questions.

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### Finalize

Finalize and submit the enrollment survey. If you are not ready to submit, you may return to any section of the survey by selecting its name. Your progress will be saved, but you will have to continue through the survey from the point at which you stopped.

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Submit Enrollment Survey

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