

# Lead in Water Enrollment Survey for Schools



**Clean Classrooms**<sup>TM</sup>  
For Carolina Kids



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

 North Carolina Department of  
**PUBLIC INSTRUCTION**

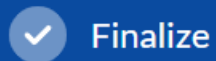
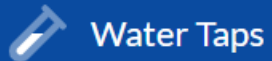
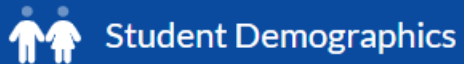
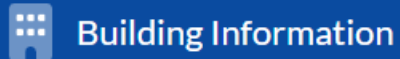




# Welcome



- 1. Overview**
2. Contact Information
3. Shipping Information



### Welcome

The lead in drinking and cooking water enrollment survey walks you through questions so we can build and ship your mail-out water sampling kit.

There are five sections to the survey:

1. Welcome
2. Building Information
3. Student Demographics
4. Water Taps
5. Finalize

You must save your progress on each page. You can sign out and come back to complete your enrollment survey at any time.

**Your enrollment is not finished until you complete and submit the survey.**





Click the **Next** button below to begin.

*Note that the lead-based paint and asbestos surveys are in another module and can be done separately.*





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On this page, you may add personnel to receive email updates about your facility's progress in the water section of our program. Added personnel must attend the pre-enrollment webinar and create an account to register before they can view or edit your facility's survey in the portal. Unregistered personnel will still receive email updates when added as a contact here.

[+ Add Contact](#) **Joe Brown**  joe.brown@cleanclassrooms.org (555) 555 - 5555 Facilities Staff Facility Staff

This contact is set up to receive notifications for this section.

[Add as Primary Contact](#)[Turn Off Notifications](#)[Previous](#)[Next](#)



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## Add Contact

On this page, you may add personnel to receive email updates about your facility's progress in the water section of our program. Added personnel must attend the pre-enrollment webinar and create an account to register before they can view or edit your facility's survey in the portal. Unregistered personnel will still receive email updates when added as a contact here.

**First Name**

**Last Name**

**Email**

**Direct Phone Number**

**Title**

**Is this person a staff member of the facility or of the school district?**

**Is this person a primary contact for your facility?**

The primary contact(s) will receive the call to schedule an on-site visit if one is needed for your facility.

Save Contact

Cancel



### Welcome

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## Confirm Physical Address

The address listed below is the address we have on file as your facility's physical address. Please use the form below to confirm that this is the correct physical address for your facility.

**199 ELK STREET, NEWLAND, NC 28657**

Is the address listed above the correct physical address for your facility?

Select...

Save Physical Address Information

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## Confirm Physical Address

The address listed below is the address we have on file as your facility's physical address. Please use the form below to confirm that this is the correct physical address for your facility.

199 ELK STREET, NEWLAND, NC 28657

Is the address listed above the correct physical address for your facility?

No



## Physical Address

Please enter the correct physical address for your facility below.

**Address**

Enter your current address...

**Address Details**

Enter your detail (apt, suite, unit, building, floor, etc)...

**City**

Enter your city...

**State**

Select...



**ZIP Code**

Enter your ZIP code...

Save Physical Address Information



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The physical addresses we have on file for your facility are listed below. It is required that your facility list at least one physical address. You may add additional addresses or modify existing addresses using the buttons below. You should not edit or delete the address designated for shipping as this will be used to send the sampling kit for the water section.



If your facility has multiple addresses, designate the main building as the physical address.

Add Facility Address

#### Address 1

 199 Elk Street, Lexington, NC 27292

**Type:** Physical Address, Shipping Address

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# Building Information

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### Building Information




In this section, we will collect general information about your facility infrastructure.

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## School Information

Select the school type for your facility:

Other (such as CECAS, Migrant, LEP, etc.)

Please write in the school type that best describes your facility:

You are seeing this question because you selected 'Other' as your school type.

CECAS

What is the size of your facility?


<25,000 sq ft

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Please list each of the buildings, annexes, trailers, or other separate structures associated with your facility. We ask the year built for each building to determine if certain lead and asbestos regulations apply.

[Add Building](#)

Building Name	Year Built		
Annex	1995		
Building A	Before 1979		
Building B	1988		
Building C	2012		
Building D	2013		

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## Update Facility Building

Please list each of the buildings, annexes, trailers, or other separate structures associated with your facility. We ask the year built for each building to determine if certain lead and asbestos regulations apply.



Please ensure your building name is specific to the building at your facility.

### Building Name

Building A

### Building Description

Main Building

### Do you know the exact year that the building was built?

If you are unsure of the year the building was built, RTI may be in contact for additional information.

Yes



### Year Built

Enter the year the building was built...

Save Building

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## Update Facility Building

Please list each of the buildings, annexes, trailers, or other separate structures associated with your facility. We ask the year built for each building to determine if certain lead and asbestos regulations apply.



Please ensure your building name is specific to the building at your facility.

### Building Name

Building A

### Building Description

Main Building

### Do you know the exact year that the building was built?

If you are unsure of the year the building was built, RTI may be in contact for additional information.

No

### Year Built Estimate

Select...

Before 1979

Between 1979 and 1988

Between 1988 and 1990

Between 1990 and 2014

After 2014

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Lead and water sampling should be organized by floor, wing, or zone. If you have multiple floors, we recommend you list the top floor first and work your way down. If you have multiple wings, we recommend you list the wings furthest away first then work your way toward the center of the school."

Please list at least 1 floor or zone for each building. If you have multiple buildings, please select the building you are adding zones to from the form below."

Annex	<input checked="" type="checkbox"/> Building A	<input checked="" type="checkbox"/> Building B
<input checked="" type="checkbox"/> Building C	<input checked="" type="checkbox"/> Building D	


**Annex currently has no floors/zones listed.** Please add at least one using the form below.

### Add a floor/zone




#### Floor/Zone Name

If your building only has one floor, wing, or zone, list the zone as 'whole building'.

#### Floor/Zone Description

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What is the primary water source for your facility?

City Water: A public water utility that may be publicly or privately owned

City Water: A public water utility that may be publicly or privately owned

Community well water: serving more than 25 people or more than 15 connections

Well Water: Classified by the EPA as a Non-Transient, Non-Community water system serving more than 25 people for at least half the year

Well Water: Unregulated private well, serving fewer than 25 people


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What is the primary water source for your facility?

City Water: A public water utility that may be publicly or privately owned

What is the name of the water system?

All public water systems in NC should be listed here. You can find the name of your water system on your water utility bill. Select 'Not Listed' at the top of this list only if you cannot find your water system in this list.


Select...

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Does the building have an onsite wastewater treatment system (e.g., septic tank) or a community wastewater system (e.g., sewer pipes connect to municipal wastewater treatment plant)?

If you are not sure how to answer this question, check your wastewater utility bill or ask someone in administration. Note that it is possible to have municipal water with an onsite wastewater system.

Is the onsite wastewater system designed to handle the volume of water used at the facility to perform adequately?

When was the last time your onsite wastewater system was inspected or cleaned out?



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## Scheduling

Which best describes your facility's schedule?

Traditional - closed for an extended period over the summer in addition to standard holiday breaks

Do camps, churches, clubs, or sports use your facility when it is not used for school purposes? (Select all that apply)


Yes - weekends x Yes - evenings x Yes - summer x Yes - vacation/holiday breaks x Yes - after school x

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Facilities may have existing salaried or non-salaried staff that are qualified to replace water fountains, faucet fixtures, or add water filters. Please let us know about existing staff at your facility and your preference for who conducts the mitigation at your facility if lead levels are at or above the state action level. You can update your preference after receiving your results if there is a tap that requires mitigation.

**Does your school facility or district have salaried facilities staff that are qualified to replace water fountains, faucet fixtures, or add and maintain water filters if needed?**

**At your school, do you have a non-salaried plumber or handyman that you typically hire to do plumbing work?**

**If lead levels are at or above the state action level and water fixtures or filters need to be installed at your facility, would you prefer that your existing facility or district staff, plumber, or handyman complete water mitigation, if needed?**

Note that we can ship necessary materials to the facility, but will not reimburse staff hours for labor.


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## Check for a lead or galvanized steel service line

 If you need help to check for this, ask your school or district facility staff or contact us for guidance.

Lead could get into the water from the service line that supplies water to the rest of the building. Please take a moment to check if your building has a lead or galvanized steel service line.

To check for lead service lines on your property, you'll need a metal tool, such as a screwdriver, and a magnet.

**Step 1. Locate Where the Water Line Enters the Building.** Typically, this is in the basement or lowest level. Look for the water meter and identify the inlet valve going into the building.

**Step 2. Scratch off Rust or Corrosion on the Outside of the Pipe.** Find a place to examine and use the metal tool to scrape off any rust or corrosion. If there is a covering around the pipe, uncover or unwrap the pipe first.

**Step 3. See if the Magnet Sticks to the Pipe.** If the magnet sticks, the pipes may be galvanized steel, which is typically a dull gray. Galvanized steel pipes can be a source of lead, especially if the galvanized steel pipes are downstream of leaded components in the distribution system of your public water supply.

**Step 4. If the Magnet Does Not Stick, Check the Color of the Pipe.** If the magnet does not stick, the pipes may be lead or copper. You can distinguish between these by the color (both are typically shiny). Lead pipe is silver or gray. Copper pipe is the color of a penny.

### Does your building have a lead or galvanized steel service line?

If your facility requires water mitigation, your response to this question will be confirmed during the onsite visit.  
View our lead service line [flyer for more information](#).


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# Student Demographics




## Lead in Drinking and Cooking Water Survey


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### Student Demographics

In this section, we collect information on student demographic and socioeconomic information. Additionally, if we receive a large volume of requests in a short period of time, these responses help us better support facilities with greater need.

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## Student Enrollment

How many students were enrolled during the latest school year?

What percentage of enrolled students are eligible for free and reduced lunch?



## Race and Ethnicity

What percentage of enrolled students identify as the following race and ethnicity?

**White**

15

**Black**

15

**Hispanic or Latino**

15

**American Indian or Alaskan Native**

15

**Asian**

15

**Pacific Islander**

15

**Two or More**

10


---

**Total:** 100%



# Water Taps

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3. Hallway Water Fountains

4. Gyms and Locker Rooms

5. Outside / Playground / Playing Fields

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## Sample Collection

Before enrolling, please follow this guidance for ONLY designating taps used for consumption (drinking or cooking) at <https://bit.ly/3CK-DesignatingTaps>

Taps that SHOULD be listed for sample collection include:

- **Kitchen or cafeteria areas:** Food preparation taps in kitchens or cafeterias, including all faucets in multi-compartment sinks, pantry faucets, pot fillers and spray hoses to fill cooking pots;
- **In classrooms:** bubblers and food preparation or drinking taps that are specifically used for consumption;
- **In general:** any bottle fillers or water fountains (list each spout), and
- **For sports:** a specific locker room tap used for water coolers during athletics.
- **Optional - Plumbed in kitchen appliances** (e.g., ice makers, kettles, soup makers).

This section will walk you through the process to list the name and location of each tap.



Note that a single tap should be listed only ONCE. For example, if you list a gym water fountain in the “Hallway Water Fountain” section, do not list it again in the “Gym” section.

Taps that SHOULD NOT be listed for sample collection include:

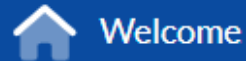
- **Kitchen or cafeteria areas:** EXCLUDE taps used ONLY for dishwashing in public schools or larger centers that have additional dishwashing sinks; handwash taps, or appliances that are not plumbed in like coffee makers;
- **In classrooms:** EXCLUDE handwash taps or “food preparation handwash sinks”;
- **Bathrooms:** EXCLUDE bathroom sinks and shower heads;
- **In general:** EXCLUDE eye wash sinks or safety showers, laundry / mop / janitorial taps;
- **Outdoors:** EXCLUDE hose spigots or hoses.

We have signs that you can use at your facility to post the designated use for these taps.

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## Kitchen / Cafeteria

1. Select the **Add Tap** button to add a new tap.
2. Select the building, floor, and tap type. The location name should be identifiable by others. Note whether the tap is filtered and whether the fixture was replaced after 2014.
3. Continue until all cooking and drinking taps are listed.

Please omit any sinks not used for cooking or drinking. Do not list handwashing sinks or janitorial/utility taps like mop filling sinks. You can request "handwashing only" signs later in the survey.

Once finished select the **Next** button below to continue.

**There are no taps for this room type. Please add a tap.**

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## Add Tap

Use the following form to add a new tap to your facility.

**Building**

Select... 

Save Changes

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## Add Tap

Use the following form to add a new tap to your facility.

### Building

Building A

### Floor/Zone

Floor 2

### Tap Type

Bubbler on Sink



Note that some sinks may have two taps associated with them - one for the faucet and one for a bubbler on the sink. You should list both of these separately.

### Room/Area Name

When listing a room or area, choose a meaningful name that someone else can later identify (e.g. Room 132)

Room 101

### Room/Area Description

When describing a room, choose additional characteristics that will be helpful in identifying exactly where the room is (e.g. classroom next to nurses office.)

Classroom closest to stairs

**Is this room/area used by the licensed child care center(s) at your facility?**

Yes



**Select all licensed child care centers that use this room/area:**

You can choose one or more facilities.

Start typing the center name to search...



**Tap Name**

When listing a tap please provide a meaningful name (e.g. left most kitchen sink on back wall)

Enter a name for the tap...

**Is the tap filtered?**

Select...



**Was this tap replaced after 2014?**

Select...



Save Changes

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Would you update the tap or a room?




Select...

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Would you update the tap or a room?

 Update Tap

Go Back

## Update Tap

Use the following form to update the tap for your facility.

**Tap Type**

Bubbler on Sink

**Tap Name**

When listing a tap please provide a meaningful name (e.g. left most kitchen sink on back wall)

Classroom Bubbler

**Is the tap filtered?**

No

**Was this tap replaced after 2014?**





No

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Would you update the tap or a room?

 Update Room

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## Update Room

Use the following form to update the room for your facility.

**Name**

Classroom 101

**Description**

Classroom closest to stairs

**Is this room/area used by the licensed child care facility/facilities at your school?**

Yes

**Select all licensed child care facilities that use this room/area:**

Please include after school programs, Head Starts, Pre-K, etc.




RTI Test Center 1 [TEST]  
3040 East Cornwallis Road, Durham NC, 27709 x

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## Order Signs: Taps Not Used for Drinking and Cooking

Taps **not** used for cooking and drinking **will not be sampled** as a part of this program.

As part of this program we will share signs to mount that clearly designate each tap that should not be used for drinking or cooking.

Please let us know **how many taps** are not used for drinking and cooking. This will be used for informational purposes and to share signs.

Number of "Cleaning and Handwash Only" mop/utility sinks:

Number of "Landscaping Only" hoses or outdoor spigots:

Number of "Handwash Only" classroom taps (one per tap, so two signs for a classroom with two sinks):

Number of "Handwash Only" bathroom taps (one per tap, so two signs for a bathroom with two sinks):

Number of "Shower and Handwash Only" locker room taps:

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# Finalize

 Welcome Building Information Student Demographics Water Taps **Finalize****1. Tap Summary**

### Water Sampling Kit Review

We build your water sampling kit based on this list. Review and finalize the list below as follows:

1. **Remove any taps NOT used for drinking or cooking from the list by clicking on the trash can icon.** Remove any listed bathroom and cleaning taps; any outdoor spigots or hoses; any showers or eyewash stations; any appliances that are not plumbed-in (connected to water plumbing); any food preparation handwash sinks in licensed child care facilities (e.g., handwash sinks in the food prep area); and any other handwash only taps (e.g., in classroom areas).
2. Confirm that you have one tap per 100 people per NC building code.
3. Make sure you do not list the same taps twice.
4. Make sure each spout in a water fountain is listed as a separate tap (e.g., right side, left side, bottle filler for a double water fountain).
5. Use our template signs [here](#) and educational materials for designated tap uses.

**Thank you for making sure that you list your drinking and cooking taps correctly!**

Building	Area	Floor/Zone	Tap Type	Room/Area Name	Tap Name	Filtered	Fixture Replaced Since 2014?
----------	------	------------	----------	----------------	----------	----------	------------------------------